

Hello,

Fall is upon us and I look forward to some beautiful fall days ahead.

- We were requesting purchasing Adobe Acrobat Pro licenses through TechSoup at \$15/license/year for nonprofit organizations, allowing each committee member with a scanner to digitize documents independently. Tech Soup denied our request and came back and said we did not qualify as non-profit to be eligible for discounted Adobe Acrobat Pro licenses. We have requested an appeal. While this would be very helpful, we are working around it due to members having personal access to Adobe and OCR scanners.
- We have moved into book #2 to scan. We are also going to start scanning Newsletters. I hope the newsletter scanning goes quickly once we get started. I think we have a good plan and there will be several of us working on it.
- We also have members looking for past assembly flyers & Serenity weekend flyers that were lost in the flood.
- We have discussed access to the Area Archives. It was decided that the Archives Committee Members and Area Officers would be given access. All external requests will still go through the Archivist consistent with existing policy. We talked about building a form to use for requests like WSO's AR9. We will have more discussion at our next meeting.
- We were asked by AWSC to discuss financial records and how long we should keep them. Dawn, our treasurer, has stated that items need to be purged. We also have past financials in the Archives that we are wondering if they should be scanned or just held on to as is (paper). This will be discussed at our next committee meeting.
- I just want to assure everyone that currently we are not disposing of any Archives. Once it is scanned it goes back into the waterproof tubs.
- I was able to attend the quarterly Area Archives Coordinators call with WSO. Digitizing is a hot topic with all Areas right now. We were reminded about anonymity as we are working in our Areas to become digital.

As we continue to work our way through digitizing the Archives we continue to learn more about what works best for this project. I am grateful for the fantastic committee I have got to work with on this. We are getting it done one step at a time.

Area Archivist

Missy Y.